

**MINUTES – WAYLAND SCHOOL COMMITTEE SUPERINTENDENT EVALUATION  
March 8, 2019**

A meeting of the School Committee's Superintendent Evaluation Subcommittee was called to order at 8:15 am by Jeanne Downs.

Present were:  
Jeanne Downs, chair  
Ellen Grieco

**1. Public Comment**

There was no public comment.

**2. Approval of Minutes**

This item was passed over.

**3. Discussion of Process for 2018-2019 Evaluation of Superintendent Including Timing and Survey**

The subcommittee reviewed last year's survey online and discussed using the same survey this year, with a few tweaks, for consistency. The survey will be distributed to the Administrative Council in April. A discussion ensued about adding several teachers to those that are sent the surveys.

Jeanne will put together a timeline for the Superintendent Review for the upcoming School Committee meeting.

**4. Adjournment**

Upon a motion made by Ellen and seconded by Jeanne, the subcommittee voted unanimously (2-0) to adjourn at 8:34 am.

Respectfully submitted,

Jeanne Downs